

IMPORTANT NOTICE

The New Senior Member

1. Because new senior members are very important to Civil Air Patrol. We will try our best to see that the application process goes as smooth as possible. With this in mind, we suggest that the **unit personnel officer** go over each item on the application checklist to make sure the individual understands that everything on the application and fingerprint card are important to their membership.

2. Be sure to use **BLACK INK** when completing all forms.

3. When the **Membership Application** is not completed correctly, it will cause a delay in getting the application to National Headquarters for processing. The same thing goes for the **Fingerprint Card**, if not completed correctly it will cause delays. The Fingerprint Card is also an attachment to the Membership Application. Both have to be correct before being sent the National Headquarters for processing. Also the **Personnel Officer** will go over the three (3) attachments to the **Fingerprint Card** so there won't be any misunderstanding as to what is needed on the Fingerprint Card.

Lets do it right the first time !!